

BOARD OF WATER COMMISSION

DECEMBER 28, 2023 – SPECIAL MEETING

PRESENT by videoconference: Chairperson Phelan and Commissioner Ferrier; Council Liaison Jacqueline Olsen.

PRESENT: Commissioners Dunn, and Porrini.

ABSENT: Commissioner Cunningham.

STAFF PRESENT: Superintendent Robert Longo and Office Manager Dawn LaBella.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Water Commissioners to order at 8:50 a.m.

2) TO REVIEW, EDIT, AND APPROVE THE MINUTES OF THE NOVEMBER 21, 2023 REGULAR BOARD MEETING.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the minutes as presented.
Motion passed.

3) TO REVIEW, EDIT, AND APPROVE THE DEPARTMENT REPORTS FOR THE MONTH OF NOVEMBER.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the Department Reports as presented.
Motion passed

4) COMMITTEE REPORTS.

a. To discuss the Budget Committee and appoint members as necessary.

Chairperson Phelan appointed Commissioner Dunn to serve on the Budget Committee for the Fiscal Year 2024-2025

5) TO REVIEW, EDIT, AND APPROVE THE BOARD OF WATER COMMISSION 2024 MEETING SCHEDULE.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the 2024 Meeting Calendar as presented.
Motion passed unanimously.

6) TO NOMINATE AND ELECT OFFICERS FOR THE 2024 CALENDAR YEAR.

Commissioner Dunn nominated, it was seconded and passed unanimously that Commissioner Phelan serve as Chairperson for the Board of Water & Sewer Commission for the 2024 Calendar Year.

Commissioner Phelan nominated, it was seconded and passed unanimously that Commissioner Dunn serve as Vice Chairperson for the Board of Water & Sewer Commission for the 2024 Calendar Year.

7) ADJOURNMENT.

At 8:55 a.m., on motion of Commissioner Dunn and seconded, it was unanimously voted to adjourn.

ATTEST: _____

Renee M. LaMarre
Water & Sewer Administrative Assistant

DRAFT